

Northwest Florida Continuum of Care

Bay • Calhoun • Gulf • Holmes • Jackson • Washington

2018-2019 NWFL Continuum of Care (CoC) funding Opportunity

The NWFL Continuum of Care (CoC) is requesting proposals for Rapid Rehousing, Street Outreach, Emergency Shelter Operations and Homeless Prevention projects to begin on July 1, 2018 and run for a period of one year, through June 30, 2019. The grant funding will be administered through Doorways of NWFL, the NWFL CoC Lead Agency. All applications must be sent electronically to nwflgovernance@gmail.com no later than 5:00 pm Friday, March 16, 2018.

Only complete, final applications submitted via email by the deadline and meeting the following criteria will be considered:

- **Introduction & Experience:** Describe the organization's experience/performance serving chronically homeless, veterans and/or families and successful transition to permanent housing in accordance with Housing First Principles and/or prior experience in homeless prevention; Include specific experience with the NWFL CoC and/or other Federal/State funded Rapid Rehousing, Emergency Shelter, Street Outreach or Homeless Prevention projects;
- **Project(s) Design & Implementation:** Describe the organization's plan for disbursement of grant funding should it be awarded. List the number of clients to be served by the project from July 1, 2018 – June 30, 2019 including a break-down of clients to be served each month and which population(s) will be served. Describe the supportive services that will be offered, the process for coordination of mainstream benefits, and the method used for tracking and measuring project performance. You may apply for one or more projects as listed in the section below;
- **Financial:** Include a detailed budget and budget narrative for the proposed expenditures including descriptions for each activity. Provide separately the percentage break down of Direct Client Service and Operations. For ESG and Challenge grants only, you may add the cost of your HMIS license fees and or some data entry time. Evidence of match must also be provided (in-kind or cash) of 100% of the requested project total – *for ESG, only eligible costs and services listed in the ESG grant description provided within this document can be used as match;*
- **CoC Criteria:** Explain your participation in the CoC's Coordinated Entry System (CES) and participation in HMIS. Submissions will only be considered if the agency is in good standing with the CoC (one or more representatives from an organization must attend 50% of the monthly CoC meetings).

All proposals must include a designated contact person along with a phone number and email address. This person must be available to answer Review and Scoring Committee questions related to the proposal during the week of March 19.

Only proposals sent via email will be considered.

Projects Specifics:

❖ **Emergency Solutions Grant:** *There is a total of \$147,500 available for this grant in the following categories with the following financial allocation (allocations may change depending upon the number of applicants awarded and project type):*

ESG Rapid Rehousing (RRH): There is \$94,500 available for the following Eligible Project Activities and Costs (24 CFR 576.104):

Rental Assistance	Housing Relocation & Stabilization	
<p>Eligible Costs:</p> <ul style="list-style-type: none"> -Short term rental assistance (up to 3 months) -Medium term rental assistance (3 -24 months) -Rental arrears (one-time payment for up to 6 months of arrears, including late fees only if client meets the HUD homeless definition and the unpaid charges will prevent relocation to stable housing. 	<p><u>Financial Assistance</u></p> <p>Eligible Costs:</p> <ul style="list-style-type: none"> -Rental Application Fees -Security Deposits -Last Month's Rent -Utility Deposits -Utility Payments -Moving Costs 	<p><u>Services Costs</u></p> <p>Eligible Costs:</p> <ul style="list-style-type: none"> -Housing Search & Placement -Housing Stability Case Management -Mediation -Legal Services -Credit Repair

Eligible Clients HUD Homeless Definition

https://www.hudexchange.info/resources/documents/HomelessDefEligibility%20_SHP_SPC_ESG.pdf

Emergency Shelter: There is \$18,000 available for the following Eligible Project Activities and Costs (24 CFR 576.102):

Essential Services	Shelter Operations
<ul style="list-style-type: none"> -Case Management -Child Care -Education Services -Employment Assistance & Job Training -Legal Services -Life Skills Training -Outpatient Health Services/Mental Health/Substance Abuse Treatment Services -Transportation -Services for special populations 	<ul style="list-style-type: none"> -Maintenance -Rent -Security -Fuel -Equipment -Insurance -Utilities -Food -Furnishings -Supplies necessary for shelter operation -Hotel/Motel vouchers only when no adequate shelter is available

Street Outreach: There is \$35,000 available for the following Eligible Project Activities and Costs (24CFR 576.101):

Engagement (Costs of activities to locate, identify, and build relationships with unsheltered homeless and engage them for the purpose of providing immediate support, intervention, and connections with homeless assistance programs and/or mainstream services and housing programs.)

Eligible Costs:

-Initial assessment of needs; crisis counseling; urgent physical needs such as meals, blankets, clothes or toiletries; referrals to mainstream services or housing programs such as emergency shelter, transitional housing, community based services, RRH, etc.; cell phone costs of outreach workers during performance of these activities

Case Management (Costs of assessing housing and service needs, arranging, coordinating, and monitoring the delivery of individualized services)

Eligible Costs:

-Using the Coordinated Entry System; conducting initial evaluation including verifying and documenting eligibility; counseling; developing, securing, and coordinating services; obtaining federal, state, and local benefits; monitoring and evaluating participant progress; provider referrals; developing individualized housing and service plan, including plan to permanent housing stability.

Transportation (Costs associated with travel by outreach workers, provided that this travel takes place during the provision of services eligible under street outreach)

Eligible Costs:

-Transporting unsheltered people to emergency shelters or other service facilities, including travel on public transportation
-Mileage allowance if outreach workers use their own vehicles to visit program participants
-Travel costs to accompany or assist program participants to use public transportation

Challenge Grant: There is \$145,820 available for Eligible Project Activities and Costs

Challenge Grant RRH: Eligible Project Activities and Costs:

-Housing, program, and service need including rental and/or utility deposits and payments
-Case Management
-Shelter Aide (Shelter staff at Transitional Housing or Emergency Shelter projects)

Challenge Eligible Clients: Homeless Persons – As defined in § 420.621(5), F.S.

TANF Homeless Prevention: There is \$29,100 available for the following eligible Activities and Costs

-Past due rent, mortgage, and/or utilities to eligible families with minor children with an income less than 200% of the federal poverty level experiencing a financial or other crisis in order to help them remain stably housed.

-Case management services, including the determination of eligibility, to assist families through care coordination as outlined in the family case plan

TANF: Eligible Clients: Applicable definition related to eligible clients are found at:
<http://m.flsenate.gov/Statutes/414.0252>

Each application will be reviewed by the Review and Scoring Committee to determine if the project meets all local Continuum of Care goals and adheres to the RFP instructions. The committee will meet to determine which projects will be funded by The NWFL COC and all project applicants, whether selected or not, will be notified of the Committee's decision via email no later than Tuesday, March 21, 2018. The Review and Scoring Committee members are as follows: *Katie Williams, Chair; Rhonda Rose; Michael Vosbrink; Tara Taylor; and, Georgia Dockery.*

RFP Timeline:

RFP sent Friday, February 9, 2018

Applications due to nwflgovernance@gmail.com by Friday, March 16, 2018 5:00 pm

Review and Scoring Committee meets during week of March 19, 2018

Review and Scoring Committee results posted to doorwaysnwfl.org and agencies are contacted via email with scoring results by Monday, March 26, 2018

Appeal window Tuesday, March 26, - Friday, April 3, 2018.