



HMIS Data Collection Requirements for Transition to FY 2024 HMIS Data Standards

Version 1.1

Released:
May 2023

Updated:
August 2023

The FY 2024 HMIS Data Standards have an effective date of October 1, 2023. In the FY 2024 Data Standards update, there were new data elements added (e.g., 2.09 CE Participation) and existing data elements retired (e.g., C1 Well-being). In order to retain as much previously collected data as possible, HUD provides HMIS and comparable database software vendors with mapping instructions to map data from the prior version of the HMIS Data Standards to the FY 2024 HMIS Data Standards version. HMIS System Administrators are encouraged to review the mapping completed by the HMIS vendor for accuracy. Mapping guidance can be found on the [HUD Exchange](#).

In some cases where mapping existing data is not possible, HMIS System Administrators and/or HMIS end users may need to “back enter” data for active clients. In the context of this guidance, “active” means any client that is not exited from a project as of October 1, 2023. Back-data entry requirements are described below.

Some back-data entry requirements will require HMIS end users/staff to have a conversation with the client to ensure that accurate data about the client are recorded in HMIS – including Race and Ethnicity, Gender, and Sexual Orientation (for CoC-Funded Permanent Supportive Housing). The first encounter with a client after October 1st may not be the most appropriate time to ask the client about updates to these data elements. While it is important to collect updated information, it is critical to ensure that this data is collected in an appropriate manner at the appropriate time using a person-centered approach. Please see the [Client-Centered Approach to Recognizing Race and Ethnicity Identifies in Data Collection](#) and [Client-Centered Approach to Recognizing Gender Identities in Data Collection](#) resources for additional guidance.

See the table of changes below for back-entry data collection requirements.

Element Number	Element Name	Change	“Back-entry” requirements
2.02	Project Information	Added project type 0, “Emergency Shelter – Entry/Exit” Project type 1, “Emergency Shelter” changed to “Emergency Shelter – NbN”	None – vendors provided mapping instructions. System Administrators should review and correct as needed.
2.02	Project Information	Added Rapid Re-housing subtype field – RRH: Services Only or RRH: Housing with or without services	System Administrators should enter Rapid Re-housing subtype field for all active Rapid Re-housing projects. If a project is a “Services Only” subtype, indicate if it is affiliated with a residential project. If it is, record the project ID(s) of the residential project(s) affiliated with the RRH: Services Only project(s)
2.06	Funding Sources	Added: <ul style="list-style-type: none"> • HUD: ESG – RUSH • HUD: Unsheltered Special NOFO 	System Administrators should update applicable active projects

		<ul style="list-style-type: none"> • HUD: Rural Special NOFO 	
2.07	Bed and Unit Inventory Information	RRH: Services Only subtype projects do not require Bed and Unit inventory records.	System Administrators should record an end date of 9/30/2023 in 2.07 Bed and Unit Inventory for all inventory records associated with an RRH: Services Only subtype project.
2.08	Participation Status	New element for tracking HMIS participation and comparable database participation	Vendors provided with mapping guidance. System Administrators should verify that HMIS participation is accurate. VSP projects may not have had this information recorded. Create this record in HMIS for each VSP project.
2.09	CE Participation Status	New element for identifying projects acting as “access points” and projects that accept referrals from CE	<p>System Administrators should enter this information for all projects active on 10/1/2023 AND any projects that were active during the most recent report period for any Coordinated Entry grants.</p> <p>For example, if there is a CE project with a report period of 12/1/2022 - 11/30/2023, ensure that all projects that were active in HMIS during that report period have an accurate CE Participation Status Start and End Date (if applicable) during that period of time.</p> <p>If the exact CE Participations Status Start Date is unknown but began prior to 10/1/2020 and has not changed, simply use 10/1/2020 as the Participation Status Start Date as this is when CE HMIS Data Collection became required.</p> <p>If the CE Participation Status Start Date is unknown for a project that began after 10/1/2020 then the CE Participation Status Start Date should align with the Operating Start Date of the project.</p>
3.04	Race and Ethnicity	Combined 3.04 Race and Ethnicity elements	None – vendors provided with mapping guidance to move Ethnicity data from 3.05 to 3.04.



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		<ul style="list-style-type: none"> Added response option for “Middle Eastern or North African” Change “Hispanic/Latin(a)(o)(x)” to “Hispanic/Latina/e/o” Added text box to add any additional race and/or ethnicity detail from client 	HMIS end users/staff should review information with active clients at the next appropriate encounter. Verify accuracy and update if incorrect.
3.06	Gender	Change: <ul style="list-style-type: none"> Female to “Woman (Girl if child)” Male to “Man (Boy if child)” “Gender other than...” to “Non-Binary” Add “Culturally Specific Identity (e.g., Two-Spirit)” Add “Different Identity” and text box to add detail 	HMIS end users/staff should review information with active clients at the next appropriate encounter. Verify accuracy and update if incorrect.
3.12 3.917 4.12	Destination Prior Living Situation Current Living Situation	Added dependency for permanent subsidized options	None – vendors provided with mapping guidance.
3.16	Enrollment CoC	Element name updated from previous “Client Location” language and collection stage changed to only project start.	None – vendors provided with mapping guidance.
C4	Translation Assistance Needed	New element to assist CoCs with identifying if clients need translation assistance and if so, what language	HMIS end users/staff should collect this field for all clients that enter the project on or after October 1, 2023.
R3	Sexual Orientation	Required element for HUD: CoC – PH: Permanent Supportive Housing project type	HMIS end users/staff should review information with active clients at the next appropriate encounter. Verify accuracy and update if incorrect.
V1	Veteran’s Information	Added: Space Force	HMIS end users/staff should review information with active clients at the next appropriate encounter. Verify accuracy and update if incorrect.
V3	Financial Assistance – SSVF	Updated “Date of Financial Assistance” to “Start Date of Financial Assistance”	HMIS end users/staff should collect “End Date of Financial Assistance” for all active clients as of October 1,

		<p>Added options:</p> <ul style="list-style-type: none"> • Landlord Incentive • Tenant Incentive <p>Added “End Date of Financial Assistance”</p>	2023, and new clients who enter the project on or after October 1, 2023.
V4	Percent of AMI (SSVF Eligibility)	<p>Updated response fields to:</p> <ul style="list-style-type: none"> • 30% or less • 31% to 50% • 51% to 80% • 81% or greater 	None – vendors provided with mapping guidance.

This material is based upon work supported, in whole or in part, by Federal award number H-21-NP-OH-0002 awarded to The Partnership center, Ltd by the U.S. Department of Housing and Urban Development. The substance and findings of the work are dedicated to the public. Neither the United States Government, nor any of its employees, makes any warranty, express or implied, or assumes any legal liability or responsibility for the accuracy, completeness, or usefulness of any information, apparatus, product, or process disclosed, or represents that its use would not infringe privately-owned rights. Reference herein to any individuals, agencies, companies, products, process, services, service by trade name, trademark, manufacturer, or otherwise does not constitute or imply an endorsement, recommendation, or favoring by the author(s), contributor(s), the U.S. Government or any agency thereof. Opinions contained herein are those of the author(s) and do not necessarily reflect the official position of, or a position that is endorsed by, HUD or any Federal agency.